



## Appendix A

### OVERVIEW AND SCRUTINY

#### SCRUTINY PANEL 3 -KEEP NORTHAMPTON TIDY

##### 1. Purpose/Objectives of the Review

- To undertake a review regarding implementing a 'Keep Northampton Tidy' campaign with an accent on preserving wildlife and encouraging children (and adults) to take an interest in their surroundings, to include Community Clean Ups and 'Northampton in Bloom.'
- A review of the problem of littering and fly-tipping, particularly in un-adopted roads and the gateways into the town.
- To explore opportunities to enhance the gateways into the town.

##### 2. Outcomes Required

- To substantially raise people's awareness and appreciation of keeping Northampton tidy and their role in this
- To continue to get community groups involved in keeping Northampton tidy
- To ensure that existing limited resources are utilised fully to raising people's awareness and appreciation of keeping Northampton tidy and their role in this
- To identify areas that have a detrimental effect on the image of the town
- To work with other Agencies to minimise fly-tipping and littering and discourage this taking place, as well as enhancing the gateways into the town

### **3. Information Required**

- Background data such as:
  - The National Fly-Tipping Prevention Group – Fly-tipping Framework: A National Framework for England for tackling fly-tipping
  - Relevant Planning and Environmental Legislation
  - Performance data and statistics regarding fly-tipping
- Relevant background reports
- Best practice data, such as Local Authorities and campaigns elsewhere
- Desktop research
- Evidence from expert internal witnesses:
  - Cabinet Member for Regeneration, Planning and Enterprise
  - Director for Regeneration, Enterprise and Planning
  - Cabinet Member for Community Engagement
  - Cabinet Member for Environmental Services
  - Corporate Communications Unit, NBC
  - Neighbourhood Wardens and Environmental Health Manager, NBC
- Evidence from expert external witnesses
  - Enterprise Management Services
  - Northampton BID
  - Relevant National organisations, such as Keep Britain Tidy
  - Environment Agency
  - The Canal & River Trust
  - Highways Authority, NCC
  - Highways Agency
  - Network Rail
  - Northants Police
  - Parish Councils
  - Relevant Service Directors – Daventry District Council, South Northants and Wellingborough Council
- Site visits to the gateways to the town

### **4. Format of Information**

- Background data
- Background reports and presentation
- Best practice data
- Desktop research
- Evidence from expert external witnesses

- Evidence from expert internal witnesses
- Site visits

## **5. Methods Used to Gather Information**

- Minutes of meetings
- Desktop research
- Site visits
- Officer reports
- Statistical data
- Presentations
- Examples of best practice
- Witness Evidence:-

➤ Key witnesses as detailed in section 3 of this scope

## **6. Co-Options to the Review**

Northampton Waste Partnership Executive Officer to be approached to be co-opted to this Review.

## **7 Community Impact Screening Assessment**

- A Community Impact Screening Assessment to be undertaken on the scope of the Review

## **8 Evidence gathering Timetable**

May 2014 – March 2015

- |                   |                         |
|-------------------|-------------------------|
| • 1 May 2014      | - Scoping meeting       |
| • 24 July         | - Evidence gathering    |
| • 17 September    | - Evidence gathering    |
| • 16 October      | - Evidence gathering    |
| • 26 November     | - Evidence gathering    |
| • 15 January 2015 | - Evidence gathering    |
| • 9 March         | - Approval final report |

Various site visits will be programmed during this period, if required.

Meetings to commence at 6.00 pm

## **9. Responsible Officers**

Lead Officers            Julie Seddon, Director of Customers and Communities  
                                 Steve Elsey, Head of Communities and Environment

Co-ordinator            Tracy Tiff, Scrutiny Officer

## **10. Resources and Budgets**

Julie Seddon, Director of Customers and Communities, and Steve Elsey, Head of Communities and Environment, to provide internal advice.

## **11. Final report presented by:**

Completed by March 2015. Presented by the Chair of the Panel to the Overview and Scrutiny Committee and then to Cabinet.

## **12. Monitoring procedure:**

Review the impact of the report after six months (December 2015/January 2016 )